



Translation from the original

Regulations for club activities

Section 1 General

The Student Union of Turku University of Applied Sciences – TUO can, by a decision made by the Board or a person appointed by the Board, support club activities organized by students of Turku University of Applied Sciences. The parties organizing club activities, who have been granted allowance, are obligated to follow the regulations included in these regulations for club activities.

Section 2 Starting a club

A club can be started by at least three (3) students of Turku University of Applied Sciences, one of which acts as the person in charge. An application on the club activities is filled in on the Student Union website. A person in charge, who is appointed by the Board, approves the application before the activity starts. The club's own rules of operation, plan of action and budget are required in the application. The club is committed to abide by the Finnish law and the Student Union's directive documents. The club's activities shall be open to all students at Turku University of Applied Sciences.

The officials of the club are personally and jointly responsible for the club's activities and finances. The club's activities shall not be against the interests of the Student Union or its members. The clubs shall not harm the Student Union's reputation or property with their activities. The club activities are non-profit-making. The club activities shall not be discriminating or too exclusionary for of the members.

The Student Union meets with an accepted club once to agree on practical matters and the starting date for the club. The student union informs about the starting date of the club in its channels of communication and after this, on the club activities as separately agreed. The club is committed to inform about its activities on an agreed channel which is open to everyone (e.g. Facebook page).

Section 3 Supporting the club's activities

3.1 Financial support

The student union may grant financial support for the clubs as different material purchases, which the Student Union purchases in its possession for the club activities. The Student Union may grant financial support for already purchased materials against receipt; hence the material purchases are transferred to the Student Union's possession. Support may be granted for club activities or purposes related to the club activities. Exceptionally, the Student Union may also grant direct or indirect monetary support, if the Board



considers it necessary and the money goes to activities which essentially promote the club activities or are an essential part of the club activities.

In terms of the spring term, support for club activities may be applied until the end of February and for autumn, until the end of September. If allowance is left unused, support may be granted also outside these application periods. Support may be granted for costs that are deemed reasonable. A decision on granting support is made based on the club's plan of action, budget and rules. When making the decision, the following is taken into account:

- Accuracy of the plan of action and budget
- Continuity of the activities
- Suitability of the activities for all students of the university of applied sciences
- Promotion of the students' sense of community and well-being

3.2 Premises

The Student Union helps to organize premises which are suitable for club activities at Turku University of Applied Sciences. In terms of the Student Union's own premises, the Student Union has a booking calendar. In other cases the internal booking calendar of Turku University of Applied Sciences is used.

3.3 Advertising

The Student Union informs about the club activities at info events for the students in the beginning of the autumn and spring terms. In addition, the club's start is advertised on the Student Union's Facebook page and after the Student Union's consideration, in other channels of communication of the Student Union a week before the activities start, or in another way separately agreed on with the club. The club shall submit the information to the Student Union's Adviser on communications at least two weeks before the club starts. The Student Union is committed to maintain an up-to-date register on active clubs of the Student Union on its website.

Section 4 Membership fees and/or participation fees of a Student Union club

A Student Union club can charge its members a reasonable membership fee to cover the expenses from the club's actual activities. In terms of the events it organizes, the club may charge a participation fee to cover the event's expenses and activities. The grounds for membership and participation fees shall be on view in the club's rules.



Section 5 Monitoring the club activities

The Board of the Student Union monitors the management and activities of the clubs by appointing one of the Student Union's Board members or officers as a contact person. The club shall submit a description of implemented activities and a clarification on the use of the granted allowance, in terms of the spring term by the end of August and for the autumn term, by the end of January.

Section 6 Ceasing club activities

Once the club activities cease, the possible unused funds which the Student Union has granted the club and the possessions purchased with the Student Union's allowances are transferred to the Student Union. The activities are considered to have ceased, if the club has not had any activity in a year or a person in charge for the activities cannot be found. The Board of the Student Union can rescind a club's membership if it considers the club's activities to breach the rules set for club activities or to be against the Student Union's general rules, good manners or principles or to break Finnish law.

If the club has had independent fund-raising and the club ceases its activities or the bank account which holds its funds is transferred away from the club, the funds collected by the club are transferred to be administered by TUO. The funds are primarily used for the promotion of the activities of the club in question and other clubs. If the funds are not used for the promotion of club activities, they are used as defined by the Representative Body of TUO.

Section 7 Right of appeal

The Board's decisions can be appealed against to the Representative Body of the Student Union. The Board and the Chairperson of the Representative Body shall be informed of disputes in writing within fourteen (14) days of the decision causing discontent. The right of appeal to the Student Union is defined in the Student Union's rules. Court cases are solved in the court of the Student Union's place of domicile.

Section 8 Insertions and changes

Any insertions and changes to these rules are decided by the Representative Body of the Student Union with simple majority of the cast votes.

Section 9 Validity

These rules were approved by the Representative Body of the Student Union on 21 March 2018 and entered immediately into force.



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